

Sparkwell Parish Council

15th October 2025

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Hemerdon Village Hall** on **Tuesday 21st October 2025** at **7.00pm to 9.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Apologies for Absence** – to receive any apologies for absence
- 2 Agreement of the Agenda between Parts I and II**
- 3 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 4 County Councillor's Business** – to receive a report from the County Councillor
- 5 District Councillors' Business** – to receive a report from the District Councillor
- 6 Public Forum** – to consider questions from public
- 7 Hemerdon Mine** – update
- 8 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 2928/25/FUL](#) Comments by 7th November 2025
Description: Proposed single storey extension to west of cottage
Address: Miners Cottage, Plympton, PL7 4SR
- b. [Planning Application Ref: 2746/25/ADV](#) Comments by 27th October 2025
Description: Advertisement consent for 4 x elevational signs and 6 x totem signs – all non-illuminated
Address: Geocel Ltd, Western Wood Way, Langage Business Park, Plympton, PL7 5BG

9 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 9th September 2025 at Hemerdon Village Hall (circulated)

10. Local Government Reorganisation

To consider if Sparkwell Parish Council wish to be included in the unified draft letter to the House of Commons (circulated).

11 Updates from ongoing projects (Climate Change, biodiversity, roads, trees) – to receive any updates from local ongoing projects/issues.

a. To update council members on speed camera and installation

12 Chairman's Business – any competent business approved by the Chairman

13 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

a. To consider reimbursing LMCA £510 for the purchase of 2 picnic benches at Bottle Park.

b. To grant the LMCA permission to add black guttering and a water butt to the Lee Mill Bridge old stone bus shelter building (currently used as a community book shed).

c. The above-mentioned book shed is currently maintained by the LMCA. They have requested the council gift the building to them.

14 Finance

- a. To consider the budget analysis report and bank reconciliation for October (circulated)
- b. To report receipts and approve the payments list for October 2025 (circulated).

15 Date of next meeting - To be held at 7pm on Tuesday 11th November 2025 at Hemerdon Village Hall.

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

16 Salaries and Expenses, September 2025

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.