

Sparkwell Parish Council

6th February 2025

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Sparkwell Parish Hall** on **Tuesday 11th March 2025** at **7.30pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Apologies for Absence** – to receive any apologies for absence
- 2 Agreement of the Agenda between Parts I and II**
- 3 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 4 County Councillor's Business** – to receive a report from the County Councillor
- 5 District Councillors' Business** – to receive a report from the District Councillor
- 6 Public Forum** – to consider questions from public
- 7 Hemerdon Mine** – update
- 8 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 0250/25/ARM](#) Comments by 24th March 2025
Applicant Name: Taylor Wimpey Exeter
Description: Application for approval of all reserved matters for 288 residential dwellings, on parcels 1-12 & associated parking along with all necessary infrastructure including, highways, drainage, landscaping, sub stations, as part of Phase 3B of Sherford New Community, pursuant to approval 0825/18/VAR (which was an EIA development & an Environmental Statement was submitted)
Address: Sherford Housing Development Site, Brixton
- b. [Planning Application Ref: 0180/25/HHO](#) Comments by 27th March 2025
Applicant Name: Mr William Mackrell
Description: Householder application for proposed solar panel installation on garage roof
Address: Beechwood Farm, Sparkwell, PL7 5DQ

- c. [Planning Application Ref: 0179/25/LBC](#) Comments by 27th March 2025
Applicant Name: Mr William Mackrell
Description: Listed Building consent for repairs & refurbishment including re-plastering, replacement of one window & installation of new bathroom & WC
Address: Beechwood Farm, Sparkwell, PL7 5DQ
- d. [Planning Application Ref: 4005/24/HHO](#) Comments by 3rd April 2025
Applicant Name: Mr & Mrs Will Wyatt
Description: Householder application for extended garage & workshop with home office/game room above
Address: Beacon View, Smithhaleigh, PL7 5AZ

9 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 11th February 2025 at Hemerdon Village Hall (circulated)

10 Updates from ongoing projects (Climate Change, biodiversity, roads, trees) – to receive any updates from local ongoing projects/issues.

11 Chairman's Business – any competent business approved by the Chairman

12 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

- a. To discuss and approve the Summer Fair on the weekend of 12th/13th July between 2pm and 8pm at Lee Mill (on the green by Bottle Park)

13 Finance

- a. To consider the budget analysis report and bank reconciliation for March 2025 (circulated)
- b. To report receipts and approve the payments list for March 2025 (circulated).

14 Items for future agendas – to request any items to be added to future agendas

15 Date of next meeting - To be held at **7pm on Tuesday 13th May 2025 at Sparkwell - Parish Hall.**

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

16 Salaries and Expenses, March 2025

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.