

Sparkwell Parish Council

7th April 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Sparkwell Parish Hall** on **Tuesday 16th April 2024** at **7.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Apologies for Absence** – to receive any apologies for absence
- 2 Agreement of the Agenda between Parts I and II**
- 3 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 4 County Councillor's Business** – to receive a report from the County Councillor
- 5 District Councillors' Business** – to receive a report from the District Councillor
- 6 Public Forum** – to consider questions from public
- 7 Hemerdon Mine** – update
- 8 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 0876/24/LBC](#) Comments by 18th April 2024
Applicant Name: Mr David Cobbold
Description: Listed building consent for the conversion of existing residential space (billiard room) into a family kitchen
Location: Newnham Park, Plympton, PL7 5BN
- b. [Planning Application Ref: 0861/24/ARM](#) Comments by 18th April 2024
Applicant Name: Devon County Council
Description: Application for approval of all matters reserved following outline approval reference 9/49/1020/98/1 for construction of an access road serving the Phase 1a site of Plymouth & South Devon Freeport, access road is a 352m extension to the Kingsway (south of Holland Road) which will provide access to Phase 1a commercial development, & to future Phase 1b access road & commercial site, Phase 1a access road proposals include: a 7.3m wide carriageway; a 2.5m wide footway on western side of the

carriageway; a 3.0m wide bi-directional cycleway on eastern side of carriageway; earthworks; vegetation clearance, surface water highway drainage & land drainage, surface water drainage detention basin including outfall to existing watercourse; street lighting; landscape & ecology screening mound, landscape planting & ecology mitigation.

Location: Land at Sx 572 558, Garden Close, Langage Business Park, Plympton

- c. [Planning Application Ref: 0890/24/FUL](#) Comments by 2nd May 2024
Applicant Name: Mr & Mrs Ben Watts
Description: Application for the provision of agricultural access track.
Location: Land at Sx 586 549, Plympton

9 Minutes

- a. to approve and sign the minutes of the Annual Residents Meeting and the Parish Council meeting held on Tuesday 12th March 2024 at Hemerdon Village Hall (circulated)

10 Climate Change and Biodiversity – update from Cllr Hutton Fellowes

11 Road & Snow Warden – including any Traffic issues

12 Tree Warden – update from Cllr May

13 Parish Assets (Bus Shelters, Benches, etc) – discuss any updates from Cllrs

- i. Asset of Community Value (The Treby Arms and Miners Arms)

14 Boringdon Camp – any updates from Cllrs

15 Smugglers Copse/Football Pitch – any updates from Cllrs

16 Chairman's Business – any competent business approved by the Chairman

17 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

18 Finance

- a. To consider budget analysis report and bank reconciliation for April 2024 (circulated).

19 Payments and Receipts – to report receipts and approve the payments list for April 2024

- a. Payments list (circulated)

- 20 Date of next meeting** - To be held at **7pm on Tuesday 14th May** at **Hemerdon Village Hall**. This will be an **Annual Parish Meeting**, in which the Sparkwell Parish Council will elect the Chair and Vice-Chair for the coming year.

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

21 Salaries and Expenses, April 2024

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.