

Sparkwell Parish Council

9th January 2025

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Sparkwell Parish Hall** on **Tuesday 14th January 2025 at 7.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Apologies for Absence** – to receive any apologies for absence
- 2 Agreement of the Agenda between Parts I and II**
- 3 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 4 County Councillor's Business** – to receive a report from the County Councillor
- 5 District Councillors' Business** – to receive a report from the District Councillor
- 6 Public Forum** – to consider questions from public
- 7 Hemerdon Mine** – update
- 8 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 3746/24/HHO](#) Comments by 16th January 2025
Applicant Name: Mr Philip Cartwright
Description: Householder application for rear single storey extension
Address: Willoughby Cottage, 3 Crossways, Sparkwell PL7 5DL
- b. [Planning Application Ref: 3997/24/FUL](#) Comments by 23rd January 2025
Applicant Name: Working 4 Wildlife Ltd
Description: Replacement windows & doors from painted softwood to powder coated aluminium & addition of external insulation behind timber cladding
Address: Boydell House, Plympton, PL7 5BH
- c. [Planning Application Ref: 3998/24/LBC](#) Comments by 23rd January 2025

Applicant Name: Working 4 Wildlife Ltd
Description: Listed Building Consent for replacement windows & doors from painted softwood to powder coated aluminium & addition of external insulation behind timber cladding
Address: Boydell House, Plympton, PL7 5BH

- d. [Planning application Ref: DCC/4413/2024](#) Comments by 17th January 2025
Applicant Name: Devon County Council
Description: Construction of pedestrian cycle footbridge, associated earthworks, highway improvements, drainage and landscaping
Address: Deep Lane, B3416 Overbridge, Plympton, Plymouth PL7 1XU
- e. [Planning application Ref: 2871/24/FUL](#) Comments by 30th January 2025
Applicant Name: Sherford New Community Consortium
Description: RE-ADVERTISEMENT (additional information/Noise Assessment). Provision of a Primary Sub Station including access road, landscaping and Biodiversity Net Gain Area.
Address: Land at SX 560 548, Plympton.
- f. [Planning Application Ref: 3641/24/FUL](#) Comments by 13th February 2025
Applicant Name: National Trust
Description: Proposed single storey extension to west of cottage & new storage shed to south of site
Address: Miners Cottage, Plympton, PL7 4SR

9 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 10th December 2024 at Hemerdon Village Hall (circulated)

10 Climate Change and Biodiversity – update from Cllr Hutton Fellowes

11 Road Concerns – including any traffic issues

12 Boringdon Camp – discuss future plans regarding the site

13 Fairway Gardens – discuss match funding of £500

14 Tree Warden – update from Cllr May

15 Chairman’s Business – any competent business approved by the Chairman

16 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

17 Finance

- a. To receive and approve the draft budget for 2025/26 (circulated)
- b. To receive and approve the precept demand for 2025/26 (circulated)
- c. To consider the budget analysis report and bank reconciliation for January 2025 (circulated)

18 Payments and Receipts – to report receipts and approve the payments list for January 2025

- a. Payments list (circulated).

19 Date of next meeting - To be held at **7pm on Tuesday 11th February 2025** at **Hemerdon Village Hall.**

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

20 Salaries and Expenses, January 2025

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.