

Sparkwell Parish Council

6th June 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Sparkwell Parish Hall** on **Tuesday 11th June 2024** at **7.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Apologies for Absence** – to receive any apologies for absence
- 2 Agreement of the Agenda between Parts I and II**
- 3 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 4 County Councillor's Business** – to receive a report from the County Councillor
- 5 District Councillors' Business** – to receive a report from the District Councillor
- 6 Public Forum** – to consider questions from public
- 7 Hemerdon Mine** – update
- 8 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 0994/24/FUL](#) Comments by 28th June 2024
Applicant Name: Adams Morey Ltd
Description: Alterations to existing building to form workshop premises for commercial vehicles including erection of new lorry wash / compressor housing building, alterations to existing vehicular access, hardstanding, and new 2.4m palisade fence
Location: Adams Morey Limited, Beechwood Way, Langage Business Park, Plympton PL7 5HH
- b. [Planning Application Ref: 1610/24/ARM](#) Comments by 4th July 2024
Applicant Name: Vistry Cornwall South West
Description: Application for approval of reserved matters for road to the north of Bovis Parcel 2D.11, including associated parking along with all necessary parcel infrastructure including drainage, as part of Phase 2D of the Sherford New Community, pursuant to approval 0825/18/VAR (which was an

EIA development & an Environmental Statement was submitted). Sherford New Community, Land southwest of A38, Deep Lane & east of Haye Road, Elburton, Plymouth PL9 8DD.

Location: Sherford Housing Development Site, Brixton

- c. [Planning Application Ref: 1698/24/PDM](#) Comments by 28th June 2024

Applicant Name: Mr Owen Nye

Description: Applicant to determine if prior approval is required for a proposed change of use of agricultural buildings to 1 No dwellinghouse (Class C3) & for associated development (Class Q (+b))

Location: Development Site at SX 597 618, Lee Mill

9 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 14th May 2024 at Hemerdon Village Hall (circulated)

10 Climate Change and Biodiversity – update from Cllr Hutton Fellowes

11 Parish Spring Clean – revisit Cllr Nicholson’s proposal for community clean-up project

12 Road & Snow Warden – including any traffic issues

13 Tree Warden – update from Cllr May

14 Parish Assets (Bus Shelters, Benches, etc) – discuss any updates from Cllrs

15 Grants – discuss SPC offering a grant to Devon Air Ambulance

16 Chairman’s Business – any competent business approved by the Chairman

17 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

18 Finance

- a. To consider budget analysis report and bank reconciliation for May 2024 (circulated).
- b. Annual Return/Audit
- i. Consider and approve the Annual Governance Statement 2023/24
 - ii. Consider and approve the Annual Accounting Statement 2023/24
 - iii. Consider and approve the Certificate of Exemption 2023/24

19 Payments and Receipts – to report receipts and approve the payments list for June 2024

- a. Payments list (circulated)

20 Date of next meeting - To be held at 7pm on Tuesday 9th July 2024 at Hemerdon Village Hall.

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

21 Salaries and Expenses, June 2024

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.