

Sparkwell Parish Council

6th November 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that the Parish Council Meeting at which your attendance is summoned, will be held in **Sparkwell Parish Hall** on **Tuesday 12th November 2024** at **7.00pm**. To transact the business specified in the Agenda below.

Part 1 (Open to the Public)

- 1 Election of Chairman** – to elect a Chairman.
- 2 Election of Vice-Chair** – only applicable if Vice-Chair elected as Chairman.
- 3 Apologies for Absence** – to receive any apologies for absence
- 4 Agreement of the Agenda between Parts I and II**
- 5 Declarations of Interest** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 6 County Councillor's Business** – to receive a report from the County Councillor
- 7 District Councillors' Business** – to receive a report from the District Councillor
- 8 Public Forum** – to consider questions from public
- 9 Hemerdon Mine** – update
- 10 Funding of Bridle Path Gate** – to discuss funding repair of the broken gate on Footpath 23
- 11 Planning** – update from Cllr Lee

Planning applications received after agenda publication may also be considered at the meeting.

- a. [Planning Application Ref: 1174/22/FUL](#) Comments by 13th November 2024
Applicant Name: Mr Harry Wass – Wainstones Investments Limited
Description: Change of use from missed use of residential and office (C3 & E (g) i) to commercial use (E (g) i) with no material internal or external changes being made.
Location: Lower Langage Farm, Plympton, PL7 5AW
- b. [Planning Application Ref: 3190/24/FUL](#) Comments by 13th November 2024

Applicant Name: Mr & Mrs Michael Douglas
Description: Improvements to the existing access
Location: Barn at SX 595 566, Venton

- c. [Planning Application Ref: 3158/24/HHO](#) Comments by 14th November 2024
Application Name: Mr & Mrs Quinn
Description: Householder application for alterations and extensions to existing two storey semi-detached property
Location: Flora Cottage, Venton PL7 5DR
- d. [Planning Application Ref: 3162/24/FUL](#) Comments by 14th November 2024
Applicant Name: National Trust
Description: Proposed extension to main house to provide housing for new biomass boiler
Location: Miners Cottage, Plympton, PL7 4SR
- e. [Planning Application Ref: 3324/24/CLE](#) Comments by 21st November 2024
Applicant Name: Mr Tallon
Description: Certificate of lawfulness for existing use of property as a 2 bedroom dwelling and a 2 bedroom annex
Location: The Granary, Elfordleigh Farm, Plympton PL7 5EB
- f. [Planning Application Ref: 3379/24/ADV](#) Comments by 4th December 2024
Applicant Name: PME
Description: Advertisement Consent for new large totem sign 1500mm (w) x 5000mm (h) with two steel base plates at 450mm x 450mm
Location: Rowdown House, Rowdown Close, Langage Business Park, Plympton PL7 5EY

12 Minutes

- a. to approve and sign the minutes of the meeting held on Tuesday 8th October 2024 at Hemerdon Village Hall (circulated)

13 Climate Change and Biodiversity – update from Cllr Hutton Fellowes

14 Road & Snow Warden – including any traffic issues

15 Tree Warden – update from Cllr May

16 Chairman's Business – any competent business approved by the Chairman

17 Correspondence - Clerk to report on any correspondence received since the date of the last meeting and to decide any action as necessary.

18 Finance

- a. To consider budget analysis report and bank reconciliation for November 2024 (circulated).
- b. To consider Grant Request from Ivybridge Ring & Ride – Sparkwell Parish Council donated £350 in October 2023.

19 Payments and Receipts – to report receipts and approve the payments list for November 2024

- a. Payments list (circulated).

20 Date of next meeting - To be held at **7pm on Tuesday 10th December 2024** at **Hemerdon Village Hall.**

PART II

(Private)

Items which may be taken in the absence of the Public and Press on the grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960

21 Salaries and Expenses, November 2024

To receive and approve the monthly list of individual salary and expenses payments to staff.

Signed *Sophie Jones*

Sophie Jones, Clerk to Sparkwell Parish Council

Email : sparkwellclerk@gmail.com

<http://www.sparkwellparishcouncil.co.uk/>

Circulation list: All members of the Parish Council, County and District Councillors

For information – to be taken as read:

Declarations of Interest – In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are reminded that any change to their Declaration of Interests filed must be notified to the Clerk within 28 days of any such change.

The Freedom of Information Act 2000 deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

The Data Protection Act 2018 precludes this Council from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available but individuals are protected.

Mobile telephones

Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

Recording

The meeting will be recorded, such recording to be destroyed after the Minutes have been completed.

Recording this meeting may be filmed or audio taped with the prior consent of the Chairman.

Public Participation

Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman.